

**CITY OF SALEM  
BOARD OF HEALTH  
MEETING MINUTES**

*April 10, 2012*

**MEMBERS PRESENT:** Dr. Barbara Poremba, Chairperson, Martin Fair, Dr. Larissa Lucas, Gayle Sullivan

**OTHERS PRESENT:** Larry Ramdin, Health Agent, Council Liaison Thomas Furey

**MEMBERS EXCUSED:** Robert Dionne

**TOPIC**

**DISCUSSION/ACTION**

**1. Call to Order**

Meeting called to order by Dr. Poremba, Chair, at 7:00 pm.

**2. Minutes of Last Meeting**

(March 13, 2012)

Motion by G. Sullivan to accept the minutes with corrections.  
2<sup>nd</sup>. Motion unanimously approved.

**3. Chairperson Announcements**

Dr. Poremba thanked Martin Fair who assumed acting chair in her absence and G. Sullivan who assisted in the nurse interviews.

**4. Monthly Reports-Updates**

**A. Administrative Report**

Presented and approved (copy on file in office)

**B. Health Agent Report**

Presented and approved (copy on file in office)  
Nurse applicant withdrew ; 2nd candidate is in negotiations;  
Board felt that low salary was concerning; L Ramdin will explore a salary adjustment to the PHN position with the board's support.

**C. City Council Liaison Updates**

Councilor Furey states that he does not know when the board's request to decrease the size of the board from 7 to 5 members will come before the City Council; all board members are in favor of this. He encourages the board members to contact members of the City Council to express their support of this.

**5. New Business**

**A. Introduction to the new Sanitarian  
Delilah Castro**

Delilah Castro was welcomed as a new member of the Health Department.

**B. Hearing for Sunny Corner Market  
re: Tobacco Violations**

L. Ramdin reviewed the violation and Joyce Redford, Tobacco Control presented possible consequences; no one was present from Sunny Corner Market. The owner of Sunny Corner Market will be requested to come to the May meeting for a hearing.

**C. Presentation by Joyce Redford  
Tobacco Control Coordinator**

J. Redford reviewed and presented current and proposed changes in tobacco and nicotine product regulations (document is available in the office). A summary of these are:

1. Non FDA approved nicotine products – electric cigarettes –

- using in nonsmoking areas – age restriction on this product –
- open and closed chambers –
- 2. Seclusion sign – example, “for help quitting smoking go to”
- 3. Include 18 plus ID sign
- 4. Permit required
- 5. No permit renewal if outstanding fines exist
- 6. Capping and reducing tobacco permit numbers in the city
- 7. A minimum cigar packaging size and price – minimum \$2.50 single or minimum 4 per pack for \$2.50 -
- 8. Ban blunt wraps
- 9. Ban coupon redemption
- 10. Ban self-service displays
- 11. Ban commercial roll your own machines
- 12. Vending machines ban
- 13 Health care facility and pharmacy ban on sale of tobacco
- 14. Ban educational institute from sale of tobacco
- 15. Add suspension to fine
- 16. Tolling period – 36 months
- 17. Change shall/may in regulations

**Motion by Dr. Lucas to have Joyce Redford draft a new tobacco and nicotine control delivery policy for our next monthly meeting. 2<sup>nd</sup> G Sullivan;  
Motion passed unanimously**

**6. Miscellaneous**

Transfer Station- an appeal was filed by the condo association off of First St; a hearing is scheduled for some time in May.

**7. MEETING ADJOURNED:**

9:15pm

Respectfully submitted,

Heather Lyons-Paul  
Clerk of the Board

*Next regularly scheduled meeting is May 8, 2012 at 7pm  
At City Hall Annex, 120 Washington Street, Room 311 Salem.*